

NORTH DAKOTA January 2007 Quarterly Report

I. General Information:

Report Period: 2nd Quarterly Report Date Submitted: February, 2007

State: North Dakota FEMA Region: 8

Agency/Department/Organization: ND Department of Human Services, ND Department of Health, Protection & Advocacy, ND Department of Emergency Services

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- Other Delegates and additional persons added to your “delegation” since the June Conference. For each provide:
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- Check those which are applicable:
 - This report is submitted on behalf of the conference delegation
 - This report is submitted on behalf of an individual delegate

x Our delegation has met by phone, shared emails, etc on the topics of focus:

II. State Delegation Meetings/Teleconferences

The steering committee meets at least once per month to discuss work product and review progress on established goals. From October – December 2006, the steering committee met on the following dates. Sub-committees/members had contact between meetings to work on assigned tasks.

October 2, 2006

October 16, 2006

November 13, 2006

December 15, 2006

III. Emergency Planning Highlights

After the Working Conference on Emergency Management and Individuals with Disabilities and the Elderly a statewide steering committee was established. The steering committee is comprised of the individuals identified under item 1 – general information. The steering committee is in the process of implementing the following mission statement and goals.

Mission Statement:

Through collaboration on education, planning and guidelines we will establish a framework for safe and secure shelters and evacuation processes that are accessible and maintain independence for people with functional needs due to age or disability.

Goals:

1. Develop a system for disseminating preparedness information.
2. Develop guidelines that will assist in meeting the state planning requirements for evacuations and sheltering.
3. Develop a voluntary emergency response registry for people with functional needs due to age or disability.
4. Develop a state registry for shelters.

The steering committee has adopted a functional needs approach and adapted the C-MIST framework shared at the conference by June Kailes and Alexandra Enders. We believe this model provides a simple means of conceptualizing and addressing the needs of vulnerable populations while

fostering integration and avoiding labels. It is a helpful a helpful tool for emergency managers and responders. (See Attached)

IV. Emergency Preparedness Highlights

N/A

V. Emergency Response Highlights

Significant work has been completed on guidelines in the area of sheltering. Shelter types have been defined and criteria and standards are being refined. A draft shelter survey form, which includes accessibility requirements and standards, has been developed and is being refined. When completed, typing guidelines and shelter survey forms will be shared with county and local emergency managers who will be responsible for identifying shelters, surveying shelters, and reporting shelter information to the state.

Substantial progress has also been made on establishing a state registry of shelters. The State uses WebEOC and this will serve as a repository for shelter information. Some revision and adaptation needs to occur to accommodate the shelter survey information and shelter typing that has been developed by the committee and adopted by the Department of Emergency Services. Information will need to be entered when it is received from the local and county level.

VI. Emergency Recovery Highlights

N/A

VII. Next Steps

Significant Planned Activities:

- Training for County and Local Emergency Managers – March 2007
- Completion of a statewide database of shelters and their capacities

Products under Development:

- **Shelter Planning Guidance**, which is a crosswalk of planning requirements, samples and comments.
 - **N.D. Department of Emergency Services (NDDDES) Shelter Survey Form**, which is to be completed for each designated shelter in the state. The survey is designed to provide a basic assessment of our shelters and their capabilities.

- **Shelter Checklist for ADA Compliance Form**, which will assist in determining whether a shelter meets Americans with Disabilities Act (ADA) requirements. Training to include a webcast will be offered to ensure accurate completion of the form.
 - **North Dakota Shelter Types**, for which we received approval from the NIMS Integration Center.
 - **NDDDES Shelter Manager's Sample Form**, which is a form to collect extensive and detailed shelter information for shelter management purposes.
 - **Planning Resources**, provides a listing of resources for completion of the surveys and shelter planning.
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- **WebEOC Shelter Board/Shelter Registry**
 - **Voluntary State Registry** for Individuals with functional needs.

VIII. Other

Emergency planning and response occurs on numerous levels. One of the ongoing challenges is coordinating planning efforts to avoid duplication and/or conflicts with efforts occurring at the various levels and by various groups.